



## NON-REGISTRATION (“No Show”)

### **PURPOSE**

To monitor the movements of international students into the UK until their registration with the College and to outline the College reporting responsibilities in the event a student fails to register (“No Show”) with the College once they have entered the UK.

### **SCOPE**

All Students

### **PROCEDURE**

- Students at the time of enrolment, prior to issue of a visa, will be informed about the strict compliance to the UK Border Agency (UK BA) guidelines for student registration at Forbes Graduate School.
- Students will be required to send a scanned copy of their air ticket by email to keep the College aware of their entry into the UK.
- Students will be required to register at the College within 10 days from the date of their entry in the UK.
- Any student who fails to register with the College within 10 working days from the date of their entry into the UK will be treated as a ‘No Show’ and the UK BA will be notified of the same.
- Students with a ‘No Show’ will lose their admission rights unless a strong reason with valid justification and proof is provided.

Students with a ‘No Show’ will be reported to the UK BA within 10 working days through the Sponsorship Management System